

## **AMC CORPORATE DONATIONS AND SPONSORSHIPS POLICY** *(Public Extract)*

At AMC we establish guidelines to mitigate the risk of corruption and/or bribery through the offering of donations and/or sponsorships, regardless of whether they are made through the delivery of goods, services or money in favor of individuals or legal entities.

Our guidelines are intended to prevent the risk of fraud, corruption and bribery, as well as concealment of other crimes, so we provide a guide with the assumptions within which the granting of donations and sponsorships can be made.

### **WE ARE COMMITTED TO:**

1. Provide guidelines that comply with local legislation, ensuring that the delivery of donations and sponsorships to recipient organizations is done in a transparent manner, have recognized prestige, good reputation and ensure the proper use of the goods/services delivered.
2. Establish a mechanism to review and investigate the Recipient Organizations that considers: **(i)** their legal existence, **(ii)** their background, **(iii)** the background of key persons (officers, directors and related parties), **(iv)** the use that will be made of the goods/services provided and **(v)** the identification of links or relationships that the Recipient Organization has with any of the personnel of AMC and its Subsidiaries.
3. Implement measures for the proper documentation of all donations and sponsorships that include: **(i)** a contract or similar document, **(ii)** the purpose of the delivery of the goods/services, **(iii)** an anti-corruption clause, among others, and **(iv)** in the case of donations of goods located in Mexico or made by Mexican subsidiaries, that they have the intervention of a notary public.
4. Promote tools for recording transactions, adherence to applicable financial regulations and make the best effort to corroborate that the delivery of goods/services were used for the agreed purpose.
5. Remember that these deliveries of goods/services are made in a disinterested manner, so it should not be expected to have influence in favor of AMC or its Subsidiaries and that it is forbidden to make Donations and Sponsorships to Public Officials or their Third Parties and Relatives, either directly or indirectly.

The Personnel of AMC and its Subsidiaries, in all countries where we operate, are subject to this policy.